

SPCA Montérégie 178, Chemin du Vide Sainte-Angèle-de-Monnoir Québec J0L 1P0 (450) 460-3075

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# **PRIVACY POLICY**

Effective date: September 20, 2023

The SPCA Montérégie places great importance on protecting the privacy of its members, donors, volunteers, staff and anyone else who interacts with our organization. This Privacy Policy describes how we collect, use, disclose and protect the personal information you provide to us.

## 1. Collection of personal information

We may collect the following personal information when you interact with the SPCA Montérégie:

- Last name, first name and contact information (address, telephone number, e-mail)
- Payment information, if you make donations or transactions with us
- Information about the animals you adopt, surrender or request services for
- Information about your volunteer activities at the SPCA Montérégie
- Information about your communication preferences
- Any other information you choose to share with us

## 2. Use of personal information

We use your personal information to

- manage electronic and postal mailings to you,
- manage the adoption of our animals,
- process your donations and financial transactions,
- send you information about our programs, events and awareness campaigns,
- respond to your requests for information or services,
- coordinate your volunteer participation, and
- meet our legal and regulatory obligations.

## 3. Disclosure of personal information

We will not sell, rent or disclose your personal information to third parties without your consent, except

- to third-party service providers who help us manage our organization and provide services,
- when required by law or public authority, or
- when necessary to protect our rights, property or the safety of others.

### 4. Protection of personal information

We take reasonable steps to protect your personal information from loss, unauthorized access, disclosure, alteration or destruction. However, it is understood that no method of transmission over the Internet or method of electronic storage is completely secure.

### 5. Access to and control of your personal information

You have the right to consult, correct, update or delete your personal information held by the SPCA Montérégie. To exercise this right, please contact us at infospcamonteregie@gmail.com.

#### 6. Changes to this policy

The SPCA Montérégie reserves the right to modify its privacy policy at any time. Any changes will be posted on our website with an updated date. We encourage you to visit the site regularly to stay informed of any changes.

By using the services of the SPCA Montérégie, you agree to the terms of this Privacy Policy.